

**Little Suamico Sanitary District #1**  
**Meeting Minutes**  
**April 10, 2008**

The meeting was called to order at 6:30 p.m. Present were: Lynn Bonk, Dave Szela, Mark Fischer, Ken Yost, Terry Malcheski, and Steve Birr from Foth.

Lynn Bonk made a motion to approve the minutes from the March 2008 meeting. Dave Szela seconded the motion and the motion carried with Szela, Fischer, and Bonk in favor.

Mark Fischer made a motion to approve the agenda for the April 10, 2008 meeting and the motion was seconded by Dave Szela. The motion carried with Szela, Bonk, and Fischer voting in favor.

Lynn made a motion to move to the last agenda item, Agenda item #5/other business. The motion carried with a second from Fischer and all voting in favor.

**Agenda item #5/Other Business** – Mark Fischer was elected to another six year term to expire April 2014. Motion was made by Dave Szela to maintain status quo of officers (Lynn Bonk/President and Mark Fischer/to act in Lynn's absence). The motion was seconded by Mark Fischer and the motion carried with Bonk, Fischer, and Szela voting in favor.

Mike Seifert may purchase Pulaski Grain. He will use strictly for storage. Lynn inquired of attorney Gilson and Mr. Seifert should come to a meeting and indicate that he will only use the building for storage and that the building will be uninhabitable. Attorney states then there will not be a need to connect.

Town clerk inquired of Lynn if the rotation of the terms of the commissioners could be altered to coincide with the town board election. Currently sanitary district positions are voted on during the year the town board is not having an election. Lynn Bonk inquired of Attorney Gilson and he stated that this would not be able to be done.

Terry gave Mr. Allan Murphy some erroneous information regarding the capping off of mobile homes in the Rustic Acre Park. Lynn will speak to him and correct the information.

Lynn Bonk signed the audit engagement letter that was received from Schenck Business Solutions.

Steve Birr mentioned that on May 15<sup>th</sup> the warranty for the Baker lateral on Allen Road is expired.

**Agenda item #3/Maintenance Report** – 13.5 million gallons in ponds. The pump impeller changed at lift station #3. Rustic Acres M.H. Park was televised. One lot was not capped off and ground water leaking in. Great Lakes will send an invoice for televising and this invoice should be forwarded to property owner, per the district's ordinance. Ken estimates he spent three to four hours with this issue. The pumping hours went down. Two manholes (southeast and northwest corners) should be raised at Rustic Acres M.H. Park. The manhole at fence is leaning. Great Lakes sealed this. This manhole should also be raised. The snow is piled here and when melting it leaks into sewer. A letter will be sent to the property owner to address the leaking manholes and also the manner in which the district requires vacant lots to be capped off. The district will require a rubber or PVC leak proof cap to be used. Other materials, such as duct tape, cans, or buckets are not permitted.

Ken stated there was also a leak at JJ Heating. There is a 6" main with saddle. The televising bill will be approximately 1.5 hours and Ken was involved about three to four hours. There was a lot of water coming into the system at this site. Per district ordinance, the invoice will be sent to the property owner.

Ken questioned an inquiry he received from a vendor about doing a wet test. Ken will inquire of the DNR if this is valid/required.

The radio at liftstation #7 is not working. PLC is at fault. The program is \$330 plus labor. Ken will monitor lift station and replace PLC upon indication of need.

Ken reported he took a 4 CE class. He needs 18 CE every three years. Board approved Ken to take a 12 CE class for \$160.00 at Best Western Green Bay. The class will be two days.

Ken reported that the DNR inquired of him if the discharge reports could be done by computer.

Check valve at post office needs to be done. The board approved replacing for about \$1400.00 per CPR quote to Ken.

Board approved the cleaning of the system by Great Lakes for \$5,000.00.

**Agenda item #4/Approve Expenditures** – All expenses were approved as outlined in the checkbook register. Motion made by Lynn Bonk and seconded by Mark Fischer. The motion carried with Fischer, Bonk, and Szela in favor.

Motion to adjourn the meeting at 8:30 p.m. made by Dave Szela and seconded by Mark Fischer. The motion carried with Bonk, Fischer, and Szela in favor.

Terry Malcheski – Secretary