

**Little Suamico Sanitary District #1
Meeting Minutes
May 14, 2009**

The meeting was called to order at 6:30 p.m. Present were Dave Szela, Mark Fischer, Lynn Bonk, Terry Malcheski, Ken Yost, and Steve Birr from Foth. Also present were Keith and Scott Helmle.

Agenda Item #1 Approve Minutes from April 9, 2009 Meeting

- Motion made by Mark Fischer to approve the minutes from the March 12, 2009 meeting. Lynn Bonk seconded the motion and the motion carried with all in favor.

Agenda Item #2/ Approve Agenda for May 14, 2009 Meeting

- Motion made by Mark Fischer to approve the agenda for the May 14 2009 meeting with correction, "Approve the agenda for the *March 14, 2009 - March should be May*. The motion was seconded Dave Szela. The motion carried with all in favor.

Agenda Item #3/ Helmle Equipment & Badger Bouncers to Discuss Sewer Use Fee

- Keith and Scott Helmle were present to discuss with the board the determination made at the March 12, 2009 meeting to assess additional charges to the building at 849 East Frontage Road (Helmle Construction/Badger Bouncers). The excerpt from the March 12, 2009 minutes is as follows:

Based on appendix B of the ordinance, the commissioners discussed and approved setting the RUE for Badger Bouncers at 1.50 units as of 4/1/09. Motion made by Dave Szela and seconded by Mark Fischer. The motion carried with Fischer, Szela, and Bonk all in favor.

Keith and Scott stated their opinions as to why they felt the additional charge is not justified (one business, ie; Badger Bouncers doesn't have its own existence it is part of Helmle Construction also limited use/flow, etc).

The board members are of the opinion their original determination made on March 12, 2009 is correct, as stated above. Board members Szela, Bonk, and Fischer were in favor of not deviating from this determination.

Agenda Item #4/Maintenance and Operations Report

Ken Yost provided the following updates:

- Float was changed in lift-station #6.
- There were many locates on Allen Road and County J due to Time Warner Cable.
- The fence has been completed around the well at the treatment plant.
- The Ammonia and BOD of the test samples were all good and thought the recycling helped with this. The lab was not able to process results for samples on May 6th through the 10th due to some issues at their lab with their water. Pace Analytical contacted WI DNR regarding this.

- Discussed contacting WI DNR to inquire if sampling requirement can be reduced on next WPDES permit. In process of applying to renew. Steve Birr will check with WI DNR.
- Ken stated REA (Oconto Electric Cooperative) can do 3 Phase for about \$26,000. No price obtained yet from WI Public Service. Petition would need to be made with WPS to allow REA to service.
- CMAR will need to be approved at June meeting.
- Some exterior work needs to be done to the shed at the treatment plant.

Agenda Item #5/Approval of Expenditures

Motion made by Mark Fischer and seconded by Dave Szela to approve the expenditures as outlined in the checkbook register. The motion carried with all in favor.

Agenda Item #6/Other Business

- Mark Fischer offered to purchase the tractor and obtained two estimates from implement dealers as to what the tractor resale value is. Based on the estimates received, Dave Szela made a motion to accept \$2,000 from Mark Fischer for the tractor. The motion was seconded by Lynn Bonk and the motion carried with Szela and Bonk in favor. Fischer abstained from voting. Mark Fischer paid with check #1232 in the amount of \$2,000.00.
- Representation letter was received from Schenck Business Solutions to conduct the 2008 financial audit. Lynn Bonk signed representation letter for the sanitary district.
- On Thursday, May 21, 2009 at 1:00 p.m. there is a preconstruction meeting for the bridge work on County J. Ken Yost will attend this meeting to be held at Oconto County Highway Dept. Some blasting will be taking place at the bridge and the outfall pipe is at this location. Also need to coordinate the repairs of manholes on County J with this construction and resurfacing of the road.
- Board members mentioned Harris Bank may need to have their residential unit equivalency adjusted. Mark Fischer will contact their representative regarding activity (employee numbers).

There being no further business a motion was made by Dave Szela to adjourn the meeting at 7:40 p.m. The motion was seconded by Mark Fischer and carried with all in favor.

The next meeting will be Thursday, June 11, 2009 at 6:30 p.m.

Terry Malcheski - Secretary