

Town of Little Suamico Land Division Review Application

Applicant Information

Name: _____

Address: _____

Phone Number: _____

Signature: _____

Property Owner Information

(If different from applicant)

Name: _____

Address: _____

Phone Number: _____

Signature: _____

Property Information

Legal Description: _____ in part of the _____ ¼ of the
(Lot number, Subdivision name, CSM, etc.)

_____ ¼ (or G.L. _____), of Section _____, T _____ N, R _____ E

Parcel Number(s): _____

Size of Parent (Existing) Parcel: _____ (acres or square feet)

Existing Zoning District

A (Agriculture)

F (Forestry)

PR (Park/Rec)

LA (Large Scale AG)

C (Conservancy)

RR (Rural Residential)

R-1 (SF)

R-2 (MF/Condo)

R-3 (Mobile Home Park)

CS (Community Service)

RC (Restricted Comm.)

GC (General Commercial)

LI (light Industrial)

I (Industrial)

Requested Land Division

Total number of lots, building sites, or units being created: _____

Briefly describe the proposed use of the lots, building sites, or units: _____

Attachments

Detailed information will be needed to help the Plan Commission and Town Board make an informed decision on the proposed land division. It is strongly advised that before making a formal application for a land division, that an applicant meet with the Plan Commission for a preliminary consultation. The following submittals are required for various stages in the review process...

Preliminary Consultation

Before applying for a land division, meet with the plan commission for preliminary consultation. This step is optional, but is most strongly advised for subdivision plats. All that is required at this stage is a conceptual plan:

- Two copies of a sketch plan or conceptual plan

Certified Surveys

For land divisions that result in less than 5 lots, building sites, or units:

- 10 copies of the Certified Survey Map (CSM)
- Two copies of the certified soil test for septic system suitability

Subdivision Plats

For land divisions that result in 5 or more lots, building sites, or units:

- 10 copies of the preliminary plat of subdivision
(10 copies of the final plat will also be required later in the review process.)
- Two copies of the soil testing data relative to septic system suitability

And as applicable, two copies of construction and other detailed plans:

- Street plans and profiles
- Grading, drainage, and erosion control plans
- Stormwater management plans
- Draft covenants

Notices

Note that surrounding property owners will be notified and public comments will be requested by the Plan Commission for major subdivisions and land divisions that involve a rezone. Completion of this application form shall authorize the Town Board, Plan Commission, town agents, and representatives to access the subject property for the purpose of reviewing the proposed land division. Note that subdivisions within close proximity (guideline of 500 feet) to the Little Suamico Sanitary District are advised to meet with the Sanitary District Board. The feasibility and cost of sewer connection will be determined.

Town Use Only

- Application fee(s) paid (refer to the fee schedule)
- Application complete (all required materials and payment provided prior to 22nd of the month)
- Attachments provided
- Request placed on agenda only after application is complete